

Information According to Art. 13, 14 GDPR regarding data collection within the scope of the research project “Values in democracy education – enhancing competencies and beliefs of teacher students through a joint study program (ValiDE)” (2021-1-DE01-KA220-HED-000032247) at the Institute of Educational Science of the University of Education Weingarten

Here you will find information on the data processing of the accompanying research.

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Controller for data processing

As the coordinating institution of the project, the

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takes responsibility for data processing and ensures legality.

Kontakt für Rückfragen zum Projekt:

Institute of Educational Science

Prof. Dr. Stefanie Schnebel

phone: +49 751 501-8352

email: schnebel@ph-weingarten.de

Internal Data Protection Office of the University of Education Weingarten:

email: datenschutzkoordination@vw.ph-weingarten.de

Contact details of the partner organisations in the project

The partner organisations are legally represented by

1) Universitetet of Agder

Terje Tellefsen

Universitetsveien 25, Kristiansand, Norway

For further contact options, see: <https://www.uia.no>

2) Pedagogical University of Krakow

Ass. Prof. Robert Stawarz, Ph.D.

Podchorążych 2, 30-084 Karków, Poland

For further contact options, see: <https://www.up.krakow.pl/>

3) ARKIVET Peace and Human Rights Centre

Kristine Storesletten Sødal

Vesterveien 4, 4616 Kristiansand, Norway

For further contact options, see: <https://arkivet.no/>

4) Centrum Edukacji ProHarmonia

Patrycja Bartosiewicz-Kosiba

Ul. Karola Olszewskiego 6, Kielce 25-663, Poland

For further contact options, see: <https://proharmonia.org/>

5) Stiftung Weltethos

Dr. Stephan Schlensog

Eisenbahnstr. 1, 72072 Tübingen, Germany

For further contact options, see: <https://www.weltethos.org/>

For the joint data processing within the scope of the project, the University Education Weingarten has concluded a joint responsibility agreement as defined in Art. 26, GDPR with the respective partner organisations mentioned above.

Contact details of the external data protection officer

Datenschutzbeauftragter gemäß Art. 37 EU-DSGVO:

Hr. Maximilian Musch

Deutsche Datenschutzkanzlei

Richard-Wagner-Straße 2

88094 Oberteuringen

Germany

phone: +49 7542 949-2102

email: anfragen@ddsk.de

Purpose and description of data processing

(1) Various data are processed within the scope of the ValiDE project.

1.) ValiDE student exchange program

- a. To register for the three-week ValiDE exchange program, participants are required to provide personal data and contact details to enable the organisation of transfers and accommodation.
- b. Students participating the ValiDE exchange program (about 24 each year) will reflect at the beginning and after the end of the program. An online self-assessment (via standardized quantitative questionnaire) on basic teaching competences (based on the competences that the student exchange aims to develop) documents the effect of the three-week ValiDE exchange program. The data from these two surveys will be used for quality assurance of the workshops that students complete during the exchange program. The survey is conducted via online self-assessments using EvaSys online survey. For the provision of the data for scientific data processing within the scope of the ValiDE project, the students allocate this self-assessment in EvaSys for merging with a code that does not allow any conclusions to be drawn about the identity of the individuals.
- c. In order to register which democratic values student teachers deal with in the context of democracy education, especially in relation to primary school, the participants in the exchange program (about 24 each year) document their

reflections by means of scenario reflections (based on the RFCDC teacher reflection instrument <https://www.coe.int/en/web/reference-framework-of-competences-for-democratic-culture/-reflection-tool-for-teachers>) and a logbook (reflection on the learning process during the exchange program) as a weblog. For the data to be made available for scientific data processing in the ValiDE project, these texts are copied into EvaSys and allocated with a code for merging that does not allow any conclusions to be drawn about the identity of the individuals.

2.) Accompanying research and quality assurance

In order to analyse the knowledge and attitudes of teacher students towards democracy education, online surveys on „Wertorientierungen von Lehramtsstudierenden“ (engl. “*value orientations of teacher students*”) will be conducted using a standardized questionnaire (via EvaSys) to collect data on the characteristics of certain job-related value orientations (openness, caring, truthfulness, justice, responsibility) of teacher students. Within the scope of ValiDE, the data is used as a comparison group.

3.) Photo usage for marketing and dissemination activities

Within the project ValiDE, various project meetings, workshops and multiplier events take place. Photos are taken at these events for documentation purposes. In the interest of the funding organisation, these are published by the respective partner organisations (universities and NGOs) on their own responsibility under data protection law, e.g. on public platforms of the EU and on the ValiDE website. In addition, flyers and short videos are produced to promote ValiDE or to provide insights into the work of ValiDE at scientific conferences or networking activities.

Handling of data in the research project

The survey period is usually three weeks. The questionnaires of the exchange program are merged via the generated code that appears as the participant ID. The information in the participant ID does not have to be true, but is only intended to ensure that the participant uses the same pseudonymisation for each data set so that the data can be merged.

During the revocation period for the surveys on “Wertorientierungen von Lehramtsstudierenden” (*engl.: “value orientation of teacher students”*), the generated code is also required if the use of the data is objected to within the revocation period in order to delete it from the data set. The data will only be used anonymously after the revocation period. A later assignment to the pseudonyms is not possible, as these will be deleted. From this point onwards, the research data collected for this project no longer contain data that can be traced directly back to you.

Documentation and dissemination

The documentation and publication of the results of the research are carried out exclusively in anonymised form, without naming you and without providing information that would allow conclusions to be drawn about you personally. Results are only ever presented in processed, aggregated form.

The surveys are conducted online using the EvaSys survey tool. In the process, technically necessary information (such as your IP address) may be stored. This information is not processed by ValiDE. Detailed information on this can be found in the following chapter.

Processed data categories

Data collected as part of the registrations for the three-week ValiDE student exchange program are as follows:

- Master data (surname, name, date of birth, nationality)
- Contact data (phone number, email address)
- Data, needed for booking a travel insurance
- Optional information to optimise on-site supply (e.g., allergy, intolerance)
- Participation in ValiDE activities (to be stored in electronic systems for the management of Erasmus+ mobility activities).

Data submitted in the context of the **online surveys** are:

- Expressions of certain value orientations/knowledge of (own) values
- Attendance of event(s) on values as part of studies
- Participation in international exchange programme or in planning

- Reflection on own learning process during the exchange programme
- Reflections on scenarios that take place in the context of democracy education at school
- Questions about the organisation of the „ValiDE student exchange program“

Some of the questions may relate to special categories of personal data as defined in Art. 9, GDPR (e.g. philosophical beliefs, religious or political opinions).

In the context of the **online surveys**, the service provider EvaSys processes the following additional data, e.g.:

- Meta data (browser information, device information)
- IP addresses
- Time stamps (e.g. start and end of the survey)

In addition, photos can be taken and processed throughout the project that have a reference to a person.

Legal basis

(1) ValiDE student exchange program

The ValiDE project is co-funded through Erasmus+. For the participation in the workshops (testing of the developed materials and programmes), the participants receive subsidies for transfer and individual costs incurred within the scope of the workshops for participation. The ValiDE project organises a three-week programme for the participants and assumes - as far as possible through the funding budget - the costs incurred. By registering and participating in the ValiDE student exchange program, students enter into a contract with the ValiDE project. In doing so, the students commit themselves to participate in the accompanying evaluation for quality assurance and for the further development of the exchange programme, the online course and the materials in the form of online surveys. In addition, the students develop Open Educational Resources, which are further processed within the framework of ValiDE and made available to the community of practice. The data processing is carried out on the basis of Art. 6 (1) (b) GDPR.

In addition, the research and quality assurance is carried out for the performance of a task that is in the public interest pursuant to Art. 6 para. 1 lit. e) GDPR; with regard to the processing of special categories of personal data, Art. 9 para. 2 lit. j) GDPR, in each case in conjunction with §§ 4 ff., 13 LDSG Baden-Württemberg in conjunction with §§ 2 para. 1 no. 2; 5; 40; 12 LHG Baden-Württemberg.

(2) Accompanying research and quality assurance

For voluntary participation in surveys that take place outside the ValiDE student exchange program, data processing is based on the students' consent (Art. 6 para. 1 lit. a) GDPR).

In addition, the research and quality assurance is carried out for the performance of a task that is in the public interest pursuant to Art. 6 Para. 1 lit. e) GDPR; with regard to the processing of special categories of personal data, Art. 9 Para. 2 lit. j) GDPR, in each case in conjunction with §§ 4 ff., 13 LDSG Baden-Württemberg in conjunction with §§ 2 Para. 1 No. 2; 5; 40; 12 LHG Baden-Württemberg.

(3) Photo usage for marketing and dissemination activities

The students' **consent** is obtained for the creation and publication of photos/video material (Art. 6 para. 1 lit. a) GDPR). This is the legal basis for data processing. The consent is voluntary and can be revoked at any time.

In the event of unlawful conduct towards the University of Education Weingarten, the legal bases Art. 6 para. 1 sentence 1 lit. c) as well as Art. 17, para. 3 litt. b) and e) GDPR are relevant.

Recipients

Recipients of the data are:

- The **employees of the University of Education Weingarten** who are entrusted with the processing of the purposes or with the processing of related matters. This also applies to data that is transmitted to us, for example, when contacting us by email or phone.

- **Partner universities**, to which the anonymised data sets are made available for scientific use and to all project partners for inspection.
- The **survey software EvaSys** (of the provider: evasys GmbH, Konrad-Zuse-Allee 13, 21337 Lüneburg, Germany), through which the online survey takes place. We have concluded a contract for commissioned processing with the provider in accordance with Art. 28 DSGVO, which privileges data processing on behalf of the provider.
- The funding authority (European Commission) represented by the National Agency (Nationale Agentur für Erasmus+ Hochschulzusammenarbeit im Deutschen Akademischen Austauschdienst) for accounting purposes and for the fulfilment of the contract which the University of Education Weingarten has signed with it.

Personal data will only be passed on to third parties if we are legally obliged to do so.

Transfer of data to a third country

The University of Education Weingarten will not transfer any data to a third country. If the publication of photos/video material on social media sites of the University of Education Weingarten is intended, the participants will be informed in advance within the scope of the consent.

The privacy policy on the website of the University of Education Weingarten applies: <https://www.ph-weingarten.de/virtuell/footer/datenschutz/>

Existence of automated decision making (including profiling)

Automated decision-making including profiling within the meaning of Art. 22 GDPR does not take place.

Period of storage

We process the data for as long as the purposes and legal bases listed above exist, or for as long as we are legally obliged or authorised to do so.

A revocation period of 14 days is granted for the voluntary surveys. After data collection, the raw data will be merged and anonymised within 14 days. The IDs for the data sets are kept

separately from the data. After merging, the raw data will be kept for the period of the revocation period. They are deleted 1 month after the end of the survey.

Anonymised data sets will be archived for a period of 10 years and made available for subsequent scientific use, also by third parties. A revocation period of 14 days is granted for the voluntary surveys.

Raw data from the surveys are kept for a period of one month after the last opportunity to participate. During this time, the data sets are anonymised.

The codes for the allocation of pseudonymised and anonymised data records are kept separately from the data in a list. After expiry of the objection period, the raw data records and list for the allocation of the data records are deleted.

Obligations to provide data

The data provision is obligatory when participating in the ValiDE exchange program. The exchange program serves to test the programmes and materials developed. The accompanying research conducted during this period is part of the exchange programme. As compensation for expenses, the students receive a three-week trip with workshops organised, in which costs for transport, accommodation and meals are almost completely covered. By registering and participating in the ValiDE exchange program, students are contractually obliged to take part in the accompanying evaluation. By registering, students accept the provision of data for the aforementioned purposes.

For all other surveys and photos, the provision of data for research and evaluation purposes by students is voluntary and only in the form of an informed consent.

In the event of premature termination of the ValiDE exchange program by the students, the data collected up to this point will be used in anonymised form on the basis of the contract concluded with the University of Education Weingarten.

The processing of data transmitted by the browser when accessing the EvaSys online service to conduct the survey cannot be prevented for technical and legal reasons - accessing the service without this data processing is not possible.

Your rights

You have a right of access to the personal data concerning you, as well as the right to rectification, erasure and restriction of processing.

You have the right to object to processing and the right to data portability. In the case of consent given to us pursuant to Art. 6 (1) a) GDPR or Art. 9 (2) a) GDPR in conjunction with Art. 7 GDPR, you have the right to revoke the consent within 14 days without affecting the lawfulness of the processing carried out on the basis of the consent until revocation.

You have the right to lodge a complaint with a supervisory authority. The supervisory authority responsible for the University of Education Weingarten can be reached as follows:

Landesbeauftragter für den Datenschutz und die Informationsfreiheit Baden-Württemberg

address: Lautenschlagerstraße 20, 70173 Stuttgart, Germany

mail: Postfach 10 29 32, 70025 Stuttgart, Germany

phone: +49 711 61 55 41-0

email: poststelle@lfdi.bwl.de

Status: 17. August 2023

Declaration of Consent

For data collection and photo usage

For volunteers participating in activities within the project ValiDE

I have read the general information about the research project “Values in democracy education – enhancing competencies and beliefs of teacher students through a joint study program (ValiDE)” and consent to participating in the project and to my data being processed within this scope.

- ☐ **My data from the online survey** on „Wertorientierungen von Lehramtsstudierenden“ (*engl.: “value orientation of teacher students”*) for the purpose of determining job-related competences. The survey contains answer options and free text fields in which **special categories of personal data** can be specified (e.g. information on your political opinion, ideological convictions). Since this data is particularly sensitive under data protection law, the relevant questions within the survey can also be skipped.

- ☐ **Collection and publication of photos** in which I am depicted (also group photos in which I am recognisable), which were taken in the context of the events (workshops, multiplier events) and are to be published on the following channels:
 - ☐ Website of ValiDE project: <https://valide.ph-weingarten.de/>
 - ☐ Social media channels of the University of Education Weingarten (YouTube)
 - ☐ Flyers to promote the ValiDE student exchange program

You will be given the opportunity to view the photos again before they are published. They will only be published with your express consent.

Reference to voluntariness

This consent within the meaning of Art. 6 (1) lit. a) GDPR is voluntary and can be revoked at any time without giving reasons. I am aware that the revocation of my consent has no negative consequences.

The revocation of consent does not affect the lawfulness of the processing carried out on the basis of consent until revocation.

I have been informed about the collection of personal data in the context of the research project "Values in democracy education - enhancing competencies and beliefs of teacher students through a joint study program (ValiDE)".

My data will not be used for purposes other than those described or passed on to third parties unless this is expressly permitted here.

I can revoke my consent in writing, by post at the address

Pädagogische Hochschule Weingarten | University of Education Weingarten
Kirchplatz 2
88250 Weingarten
Germany

Or via email: datenschutzkoordination@vw.ph-weingarten.de .

Unless I revoke my consent, it is valid for an unlimited period of time.

Stand: 17. August 2023

Declaration of Consent

For photo usage

For participants of the ValiDE student exchange program

I have read the general information about the research project “Values in democracy education – enhancing competencies and beliefs of teacher students through a joint study program (ValiDE)” and consent to participating in the project and to my data being processed within this scope.

- ☐ **Collection and publication of photos** in which I am depicted (also group photos in which I am recognisable), which were taken in the context of the events (workshops, multiplier events) and are to be published on the following channels:
 - ☐ Website of ValiDE project: <https://valide.ph-weingarten.de/>
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Stand: 17. August 2023